



Integrating your
Not On The High Street store
with Click & Drop

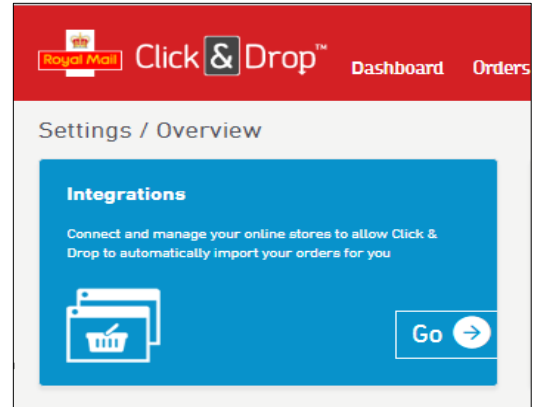


How to set up integration to your Not On The High Street store

Within Click & Drop, click on the 'Settings' link:



The 'Settings / Overview' page then opens up.

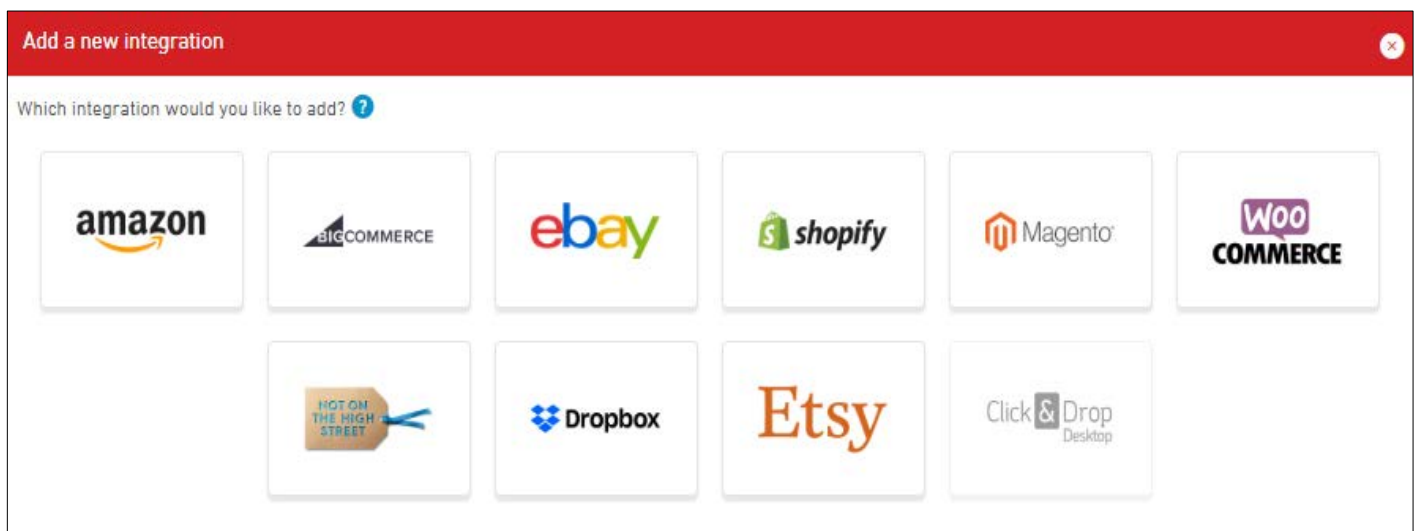


In the 'Integrations' section, click on the 'Go' button

Click on 'Add a new integration'



A new pop up window appears, asking you to choose which marketplace store that you would like to connect to.



Click on the 'Not On The Street'

A new pop-up window will appear.

Add a new integration

* Indicates a required field

Trading name * ?
Your Company

Integration name *
Your Company - Notonthehighstreet

To grant Royal Mail Click & Drop access to your Notonthehighstreet Enterprises Limited (NOTHS) order information, you will need your partner ID and API authorisation token ("API Information"). This API Information can be found by visiting the following link:
<https://thehub.notonthehighstreet.com/resources/useful-guides/managing-your-business/order-api/>

By entering your API Information below you agree that you have read and agreed to the terms contained in the API Information link.

Token *

☐ **Mark orders as despatched** ?

Trading name: Check that the correct trading name is displayed. If you have multiple trading names, you will need to set up an integration per trading name.

Integration name: This will auto-populate when you choose your trading name.

Mark orders as despatched: if you select this, your items will be marked as despatched in Not On The High Street once they are marked as despatched in Click & Drop.

Next, you'll need to follow the instructions on screen and click on the red text link to obtain your API authorisation token.

Log into your Not On The High Street account, then copy and paste the details generated into the 'Token' field in Click & Drop.

Now click on the 'Save and connect' button.

Add a new integration

* Indicates a required field

Trading name * ?
Your Company

Integration name *
Your Company - Notonthehighstreet

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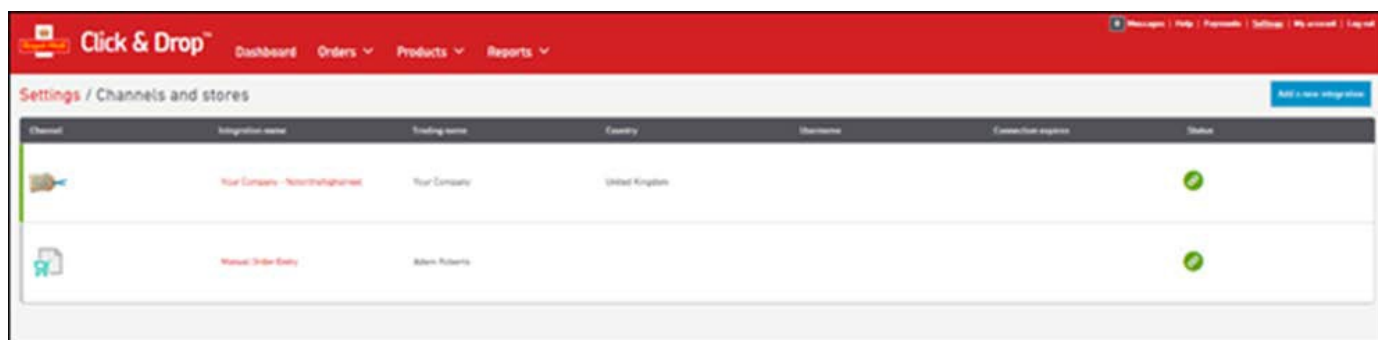
By entering your API Information below you agree that you have read and agreed to the terms contained in the API Information link.

Token *
156212f1-b6b6-4a24-8f7a-70fbe24ccc11

☒ **Mark orders as despatched** ?

Your Not On The High Street integration will now be visible in your Integrations page, where under the 'Status' column you can see a red 'link' icon. Once the connection has been confirmed, the 'link' icon will change to green.

If the icon remains red, please check that your 'token' has been entered correctly.



Channel	Integration name	Trading name	Country	Username	Connection expires	Status
	Your Company - Notonthehighstreet	Your Company	United Kingdom			
	Manual Order Entry	Robert Roberts				

Store order status and download frequency

Your orders must be in the status of 'Accepted' for them to download.

Store orders that are in the correct status will download into Click & Drop every 10 minutes and data from Click & Drop will update into your store every 30 minutes.

Disconnecting from Not On The High Street

You're free to disconnect from Not On The High Street at any time via Click & Drop.

In the 'Channels and Stores' section under the 'Settings' link, click on 'Go'. Click anywhere within the Not On The High Street row to expand the data.

To disconnect the link between Not On The High Street and Click & Drop, simply click on 'Delete'. Once you've disconnected, you'll no longer be able to download and process any orders from the store.

If you need to reconnect the store at a later date, simply repeat the connection process.